



## ANDHRA PRADESH MAHESH CO-OP.URBAN BANK LIMITED

(Multi-State Scheduled Bank)

H.O.: 8-2-680/1&2, Road No 12, Banjara Hills,

Hyderabad, Telangana – 500 034

Ph.: 23437103, 23437105, 23437106.

Website: www.apmaheshbank.com E-mail: info@apmaheshbank.com

### **TENDER DOCUMENT FOR - MAINTENANCE (NON - COMPREHENSIVE) OF LAN CABLING & POWER MANAGEMENT AT DATA CENTRE**

Bank invites sealed tenders from the eligible firms for offering services (Non-Comprehensive) of Lan Cabling (Network I/O boxes, Crimping, Cabling) & Power Management at Data Center at Head Office of our Bank and 35 locally stationed branched within the twin cities of Hyderabad & Secunderabad on contract basis for 18 months, w.e.f. 01.10.2024 – 31.03.2026.

**The Scope of Work and other Terms & Conditions of the Contracts are as under:**

#### **SCOPE OF WORK**

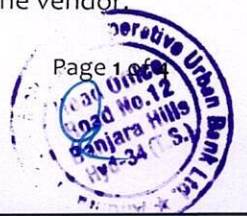
1. The vendor required to attend all types of troubleshooting pertaining to network cabling, network break-fixes, cable connectivity issues, RJ-45 Jack panels, I/O box, ensuring end-to-end network connectivity of cables, crimping, proper cable dressings, repairs / maintenance of Power supplied to Data Center.
2. Laying / Replacing of:
  - Network cables on demand or as per the requirements,
  - Installing Network Patch Panel,
  - Network I/O boxes for all PCs, High end Servers and other related equipment at Data center & Local branches.
3. Vendor needs mandatorily to depute one electrician during night hours at Banks Data Center at Head Office to attend emergency, if any, if arises.
4. The vendor needs to carry out preventive maintenance services on a monthly basis at all our local branches other than break down calls.
5. Ensure proper functioning of all Network connections at Head Office and make certain arrangements / exclusive deployment of an electrician.
6. Any other allied Network calls entrusted by the Bank at 35 Local Branches & Head Office as and when required from time to time.

#### **PAYMENT TERMS**

1. Payment shall be made centrally by the Banks Head Office after end of each quarter upon submission of invoices along with reports confirming satisfactory delivery of services from all the centers, i.e. Head Office & 35 Branches.
2. Proportionate payment shall be released in case of non receipt of service report from any of the centers.
7. TDS / appropriate taxes shall be deducted, as per the applicable statutory provisions.

#### **TERMS & CONDITIONS**

1. Vendor shall have adequate number of skilled resources to offer services to the Bank matching with the scope.
2. Vendor requires entering into the 'Service Level Agreement' (SLA) with the Bank upon awarding of contract by adhering to the specified terms & conditions.
3. Copy of PAN / GST registration of the Company / Firm / Individual (s) to be submitted by the vendor.





4. Periodic review of the performance shall be assessed / evaluated by the Bank. In case the performance is found not satisfactory, the Bank reserves the right to terminate the contract with / without assigning any reason(s).
5. No sub contracting is permissible while discharging the duties by the vendor.
6. The vendor shall ensure that in the event of work allotment under the tender, they shall comply with all the statutory provisions including Labour Laws as applicable from time to time.
7. Vendor must affix seal & signature on each of the documents submitted to the Bank.

The Bidder needs to submit bids as per the following provisions;

#### ELIGIBILITY CRITERIA

- a. The bidder must have completed at least 5 years of experience / operation in the similar or allied domain.
- b. Experience certificate from the existing clients of vendors shall be submitted.

#### SCHEDULE OF THE TENDER

Particulars	Tender Schedule Details
Tender Reference No	APMB/IT/LAN CABLING/004/2024
Date of release of the Tender	24.09.2024
Last date for submission of the Tender Document	30.09.2024, 5.00 PM
Extended date for submission of Tender	15.10.2024, 5.00 PM
Earnest Money Deposit (EMD)	Rs. 25,000/-

#### ADDRESS FOR COMMUNICATION

Deputy General Manager,  
 Information Technology Department,  
 Andhra Pradesh Mahesh Cooperative Urban Bank Limited,  
 Head Office: 8-2-680/1 & 2, Road No. 12, Banjara Hills,  
 Hyderabad, Telangana -500 034  
 GSTIN- 36AABAT4652K1Z8  
 E-mail: [info@apmaheshbank.com](mailto:info@apmaheshbank.com), website: [www.apmaheshbank.com](http://www.apmaheshbank.com)

#### EARNEST MONEY DEPOSIT

Bidder shall furnish, as a part of the proposal, Earnest Money Deposit of Rs. 25,000/- (Rupees Twenty Five Thousand Only) in the form of a Demand Draft or Pay Order. The draft / pay order should be drawn in favour of "Andhra Pradesh Mahesh Coop Urban Bank Ltd.," payable at Hyderabad, Telangana.

The EMD draft / Pay Order should form part of the response to the BID submitted by the Vendor. Failure to comply with this condition shall result in rejection of the bid offer and no vendor shall be exempted from the requirement of the EMD.

The EMD amount of the unsuccessful vendor(s) shall be returned only after completion of the Tender Process and for successful vendor EMD returned after due execution of the contract to the satisfaction of the Bank.

#### The EMD amount shall be forfeited in case the Vendor –

1. Withdraws its Bid during the period of the Bid validity; or
2. Having been notified of the acceptance of bid by the Bank and the Vendor during the period of bid validity;





- a. Fails or refuses to execute the Contract formalities; or
  - b. Fails or refuses to perform, in accordance with the Terms and Conditions of the BID or Contract; or
  - c. Fails or refuses to complete the required formalities in accordance with the terms and conditions of the BID.
3. No interest will be paid on the EMD amount.
  4. The Bank's decision in the above cases will be final.

#### **DOCUMENTS TO BE SUBMITTED**

Application for the tender must be mandatorily submitted in **TWO SEPARATE SEALED COVERS** as under;

- a. **FIRST SEALED COVER** should contain mandatory documentary evidence to support eligibility criteria as below;
  - i. Certificate of Incorporation / Registration
  - ii. GST Registration Certificate
  - iii. PAN
  - iv. Bidders experience certificate- Proof of Contract awarding
  - v. Letterhead containing details of the contact official from the bidders side, viz. Name, Designation, Email Id, Mobile Number, Complete Office Address with Pin code, etc.
  - vi. Company Resolution for participation in the tender process.
  - vii. Commercials are to be submitted on the letterhead in the prescribed template as per 'Annexure – I' as enclosed herewith.
- b. **SECOND SEALED COVER** shall contain Demand Drafts / Pay Orders of EMD.

In case the bidder deviates from the delivery and implementation schedule then the bidder may be liable for penalty and forfeiture of the EMD.

Submitted bids shall be liable for rejection, if any of the above documents are missing during submission of bid.

Documents as mentioned above shall be submitted on or before 30.09.2024 by 5:00 PM at IT Department, Head Office at the aforesaid address. Tender submission without EMD will be liable for the rejection outright. Bank reserves the right to accept or reject any / all the tender(s) without assigning any reason, whatsoever.

#### **JURISDICTION**

- a. If any disputes, differences or questions, which may arise during the tender process at any time between Bank and bidder, hereto shall endeavour to settle such dispute amicably.
- b. Any dispute arising in relation during the tender process shall be subject to the jurisdiction of the courts at Hyderabad, Telangana.

Bank reserves the right to choose the appropriate vendor based on the eligibility criteria, quoted commercials, etc. on its internal assessments. No correspondence whatsoever will be entertained in this regard. Bank's decision in selection of the vendor is final.

**DATE : 24.09.2024**  
**PLACE: HYDERABAD**

Sd/-  
DY. GENERAL MANAGER





**ANNEXURE- I**

Description	Location (Local Branch/HO)	Periodicity	Rate per month per location (In Rs.)	Total Amount per month for 35 Local Branches & Head Office (In Rs.)	Total Amount for 18 months (In Rs.)
<b>Charges for:</b> Preventive Maintenance-visit at 35 local branches- Once in a month, including breakdown service support.	35 Local Branches- Hyderabad & Secunderabad & Head Office	Monthly			
<b>Charges for:</b> Deputation of official on a daily basis at Banks Data Center during night time to ensure uninterrupted power supply.	Head Office, Road No. 12, Banjara Hills, Hyderabad	Daily			
<b>Total</b>					
<b>GST @ 18%</b>					
<b>Grand Total</b>					

